

Baltimore Hotel

May we congratulate you on your forthcoming Wedding and thank you for considering the Baltimore Hotel as a Venue and we ensure that your wedding will be the only one taking place at The Baltimore.

The Baltimore is ideally located with 31 Bedrooms and Suites and a large car park. It is situated within walking distance of the Town Centre, Business, Retail and Leisure areas of the Town, as well as the Riverside Stadium. Easy access to the A66 & A19.

There is no doubt about it, your Wedding Day is very special. It is a time for you, your family and friends to celebrate in style. It is an occasion to treasure for the rest of your life, when you, more than ever, deserve the best.

At the Baltimore Hotel we offer a variety of menus, fine wines and the freedom to enjoy yourself to the full, safe in the knowledge that everything from seating arrangements to flowers to overnight accommodation for your guests has been taken care of.

Whatever your needs, whatever your budget or taste, we will organise a reception that is tailor-made for you.

Our Restaurant can accommodate up to a maximum of 50 guests for a Wedding Breakfast and up to 75 guests for an informal Evening Wedding Celebration. Should you require a smaller wedding reception, our Hartford Room is available to accommodate a maximum of 12 guests. We are licensed for music, singing and dancing until 12.00am.

This information has been designed to make this stage of planning your Wedding Day enjoyable and easy.

Our wide range of Buffet and Function Menus can be complemented by one of our drinks packages, or you may wish to select from our extensive wine list. Our Wedding Co-ordinator will be delighted to discuss any special requirements you may have and provide vegetarian alternatives upon request.

Our Wedding Packages are just a guide and they can be fine-tuned to your individual requirements.

YOUR WEDDING PACKAGE INCLUDES:-

- ◆ Red Carpet on your Arrival
- ◆ Hire of the Room for your Wedding Breakfast
- ◆ The Services of the Duty Manager as Toastmaster
- ◆ Glass of Champagne for the Bride & Groom on Arrival
- ◆ Complimentary Overnight Accommodation for the Bride and Groom including Full English Breakfast
- ◆ Complimentary use of the Hotel Cake Stand and Knife
- ◆ Special Accommodation Rates for Guests – Ask Reservations for details
- ◆ For Children under the age of 12, a 50% discount on the agreed Menu.
- ◆ Ample free onsite parking for your guests
- ◆ Price Guarantee – We want to make sure that you know exactly what you will pay so we will guarantee that the price we agree with you will not increase for a period of 18 months.
(excludes government imposed duty increase or the change in VAT)

The Full Wedding Package is available for a minimum of 50 guests attending a Wedding Breakfast followed by an Evening Reception for 75 guests. For parties with lower numbers, a room hire charge will apply.

Our Wedding Co-coordinator will be happy to discuss your requirements with you.

WEDDING CEREMONIES & CIVIL PARTNERSHIPS

At the Baltimore Hotel we have a License for Civil Wedding Ceremonies; a room hire charge of **£250.00** is applicable. It is recommended that you make contact directly with the Superintendent Registrar at Middleborough Council to make necessary arrangements for your Ceremony to be held at The Baltimore Hotel.

BAR FACILITIES

Bar facilities are available until 1.00am

EVENING RECEPTION

To enable you to invite all those friends who were unable to attend the Wedding Breakfast, you may wish to extend your celebrations into the evening. We would be pleased to discuss your requirements. Providing that an evening buffet is chosen and you are catering for a minimum of 75 guests, no room hire charge will apply. We recommend that a minimum of 75% of the guests attending the evening Reception are catered for.

BOOKING CONDITIONS

For all bookings we require a non-refundable deposit of £400 and confirmation in writing with approximate times and numbers. All charges will be made on numbers given 14 days prior to the Reception.

PAYMENT

Please see Terms and Conditions and Booking Form.

YOUR PERSONAL CONTACT

A dedicated Wedding Co-ordinator will handle your booking. She will be your main contact at The Baltimore Hotel to help you with all your arrangements

WEDDING MENUS AT THE BALTIMORE

We have created 4 wedding menus which offer you a choice menu.

The menu on the day is a set menu and we request that you provide us with choice of starter, main course and dessert prior to your wedding.

Wines and Drinks are charged as chosen from our wine and drinks list.

We do not offer a corkage facility.

Should you wish a vegetarian dish or a specific dish which is not listed please ask your wedding Co-ordinator.

Our Wedding packages are just a guide and they can be fine-tuned to your individual requirements.

We guarantee that you will be the only wedding party at the Baltimore on your Wedding day.

MENU A
£26.10

A Starter from the Selection

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Pan Fried Chicken Breast, Fricassee of Mushrooms & Peas with Dauphinoise Potatoes & Dijon Sauce  
Roast Loin of Pork served with Garlic & Thyme Fondant Potatoes, Roast Gravy and Crackling

Pan Fried Salmon, Jersey Royal Potato Salad & Pea Puree

(All Served with Vegetables)

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A Dessert from the Selection

MENU B
£29.20

A Starter from the Selection

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Slow Roasted Garlic & Rosemary Infused Lamb Leg, Roast Potatoes & Yorkshire Pudding

Half Roast Garlic Chicken with Butter Pomme Puree & Thyme Gravy

Pan Seared Salmon, Roast Tomato & Poctao Cake with a Sweet Onion Chorizo Sauce

(All Served with Vegetables)

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A Dessert from the Selection

MENU C
£32.60

A Starter from the Selection

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Slow Roasted Sirloin of Beef with Mushrooms & Maderia Sauce, Roast Potatoes & Yorkshire Pudding

Pan Fried Corn Fed Chicken Supreme, Creamed Spinach Gratin Potatoes & Chicken Jus

Smoked Pancetta Wrapped Cod Fillet, Spiced Potatoes with a Tomato & Coriander Relish

(All Served with Vegetables)

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A Dessert from the Selection

MENU D
£34.20

A Starter from the Selection

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Chargrilled Lamp Rump with Rosemary & Garlic, Onion Cous Cous & Chive Scented Jus

Pan Fried Fillet of Beef, Portabello Mushrooms & Balsamic Jus

Pan Seared Sea Bass with Creamed Leaks, Chateau Potatoes & Tomato Pesto

(All Served with Potatoes & Vegetables)

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A Dessert from the Selection

STARTER SELECTION

Baby Leek & Potato Soup, Garlic Croutons

Cream of Mushroom & Chive Soup

Roast Chicken & Thyme Soup

Roast Plum Tomato & Basil Soup

Fresh Galia Melon, Seasonal Berries, Apple Jelly & Mango Sorbet

Haddock Fishcake, Crushed Pea's & Butter Sauce

Warm Pressed Belly Pork, Cauliflower Puree & Cider Jus

Caramelised Onion & Stilton Tartlets with Pickled Radish Salad

Pressed Ham Hock Terrine, Pease Pudding & Pickled Shallots

Blue Cheese, Walnut and Endive Salad with Honey & Mustard Dressing

Classic Prawn Cocktail with Rye Bread

DESSERT SELECTION

Warm Double Chocolate Brownies, Marinated Cherries & Whiskey Sauce

Exotic Fruit Salad in Vanilla Syrup & Passion Fruit Crème Fraiche

Warm Treacle Tart & Clotted Cream

Vanilla Cheesecake, Peanut Brittle with White Chocolate Ice Cream

Sticky Toffee Pudding & Cinder Toffee Ice Cream

Cassis & Summer Fruit Pudding with Clotted Cream

Warm Bakewell Tart with Roasted Toffee Pears

Iced Coconut & Baileys Parfait with Raspberry Sorbet

Caramelised Lemon Tart, Lemon Sorbet & Fresh Raspberries

Chocolate Fudge Cheesecake with White Chocolate & Bourbon Sauce

Caramelised Apple & Praline Crumble with Vanilla Ice Cream

WEDDING BUFFET MENU

A selection of Sandwiches in various Breads (Ham, Beef, Cheese, Chicken)

Pork Pies & Chutney

Roast Potatoes served plain or with Rosemary or Thyme

Roasted Root Vegetables

Crispy Potato Wedges with Garlic Mayo

Hot & Spicy Chicken Goujons

Goujons of Fish with Tartar Sauce

Vegetable Cous Cous Salad

Penne Pasta with Spicy Sausage & Tomato

Coleslaw

Mixed Salad

Creamed Garlic Mushrooms with Crispy Bacon

Selection of Savory Pastries

Double Chocolate Brownies

Slices of Chocolate Cake

Warm Bake well Tart

Strawberry Cheesecake

Six Items £10.50

Eight Items £12.60

Ten Items £14.60

FORK BUFFET

£15.50

MAIN DISHES

(Please choose two dishes from this selection)

Roast Breast of Chicken served with Bacon Mushrooms

Fish and Chips served with Mushy Peas

Lamb Casserole served with Mediterranean Vegetables

Mediterranean Vegetable Stew

Braised Beef with Horseradish and Root Vegetables

Roast Pork served with Apple Sauce

Chicken Curry

ACCOMPANYING SIDE DISHES AND SALADS

(Please choose three dishes from this selection)

Rice

Roast Potatoes – Plain or Rosemary or Thyme

Mixed Salad

Roasted Root Vegetables

Cesar Salad with Croutons

Vegetable Cous Cous

DESSERTS

(Please choose two dishes from this selection)

Sticky Toffee Pudding with Toffee Sauce

Apple Crumble with Vanilla Custard

Caramelised Rice Pudding

Lemon Tart

Chocolate Fudge Cake with Fresh Cream

Apple and Cinnamon Sponge Pudding with Vanilla Custard

THE BALTIMORE WINE LIST

White Wines

1	Finca Ramos Sauvignon Blanc	£11.95
2	Basking Lizards Chardonnay	£11.95
3	Barefoot Pinot Grigio	£11.95

Rose

4	Barefoot White Zinfandel	£11.95
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Red Wines

5	Basking Lizards Shiraz	£11.95
6	Barefoot Merlot	£11.95

Sparkling Wine

7	Prosecco	£18.95
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Champagne

8	Moet & Chandon Brut Imperial Nv	£33.95
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The Hotel cannot be held responsible when wines which have been selected from the Wine List become discontinued. When stocks of any particular Vintage become discontinued or exhausted, a comparable Wine will be offered.

Hire of Wedding Facilities Standard Terms and Conditions

1. "The Hotel" shall mean The Baltimore Hotel, 250 Marton Road, Middlesbrough.
2. At the time of placing the booking, a deposit of 10% (non-returnable) of the estimated value of the Function is payable to the Baltimore Hotel. The Hotel reserves the right to vary this deposit.

Unless the Client has an authorised credit account with the Hotel then a further deposit representing 90% of the estimated value of the Function is payable to the Hotel not less than 14 days prior to the Function date. In the event of large payment the Hotel may treat the booking as having being cancelled. Any additional charges must be paid and any credit balance will be adjusted within 7 days of the Function.

Where credit has been agreed invoices are due for payment upon presentation. The Hotel reserves the right to charge interest on late payment at a rate of 3% above the base rate of Barclays Bank Plc, calculated on a daily basis.

VAT will be charged at the rate prevailing on the date of the Function.

3. In the event of the Client cancelling the Function and the Hotel failing to substitute an equivalent Function on the date booked then the Client will pay a cancellation fee based upon the period of time between receipt of the notice of cancellation and the date of the Function cancelled according to the following scale.

<u>Notice Received:</u>	<u>Cancellation Fee as Percentage of Estimated Function Value</u>
- more than 12 weeks prior to the Function	Nil
- less than 12 weeks but more than 8 weeks prior to the Function	25%
- less than 8 weeks but more than 4 weeks prior to the Function	50%
- less than 4 weeks but more than 2 weeks prior to the Function	75%
- less than 2 weeks prior to the Function	100%

Clients are reminded that it is possible to take out cancellation insurance to cover such charges.

4. The Client must notify the Hotel, not less than 7 days prior to the Function, the anticipated number of persons attending, together with final details of menus, wines, table plans and all other matters. Final numbers required must be confirmed by the Client not less than 48 hours prior to the Function. These details will form the basis of the minimum charge to be made to the Client. Should numbers exceed these figures additional charges will be made. Should the number of persons notified 48 hours prior to the function fall below the minimum number as may be specified by the Hotel from time to time, a room charge may be incurred.
5. The Hotel reserves the right to charge for all bedrooms reserved in conjunction with a Function, whether taken up or not.
6. The Client will indemnify the Hotel for any loss or damage to the Hotel premises or contents caused by the Client, his guests or paid servants.
7. The Hotel does not accept liability for loss or damage to property brought onto the Hotel premises by/or on behalf of the client, however caused.
8. The Hotel will not be liable to provide agreed facilities in the event of it being prevented from doing so by causes beyond its control, including, but not limited to, fire, flood, storm riot, industrial action or Act of God.
9. The Function must end on the time agreed. Any over run may result in an additional room charge.

10. The Client and all persons attending the function must comply with the requirements of all competent statutory authorities including Fire and Health and Safety and must ensure that the rights of the Performing Rights Society are not infringed. The Client will indemnify the Hotel against any loss of damage arising from any failure to comply.
11. Where the Client wishes to bring electrical equipment into the Hotel, this must be by prior arrangement and a charge may be made in respect of electricity consumed by equipment utilising heavy loads.
12. Wherever used, the term “Wedding” is deemed to include Civil Ceremonies and Civil Partnerships.
13. The Client agrees to pay the Hotel the cost of food, beverages or other services incurred by the Client and/or guests in addition to those included in the booking, unless prior to the Function the Client has instructed the Hotel in writing to obtain cash settlement for such charges direct from the person(s) concerned.
14. Any complaint arising out of the Function must be made in writing to the Hotel within 7 days of the Function. The Hotel reserves the right not to give consideration to such complaints unless received in such a manner within such time limit.
15. The Hotel cannot be held responsible when wines which have been selected from the Wine List become discontinued. When stocks of any particular Vintage become discontinued or exhausted, a comparable Wine will be offered. All Prices Inclusive of VAT.
16. The Client will take all reasonable precautions not to damage any property of the Hotel and will satisfy any claim properly founded on such damage. In addition the Client agrees to indemnify the Hotel and to keep it fully indemnified from and against any claims, demands or proceedings brought against the Hotel by third parties arising out of or in connection with the Function except to the extent that death or personal injury is caused by the negligent act or omission of the Hotel its servants or agents.
17. Public areas, passages, corridors and foyers cannot be used to display promotional materials or individual signage or for the registration of guests without prior approval from the Management of the Hotel. The Hotel will always be pleased to arrange or assist with framed signage should this be required.
18. The maximum liability of the Hotel to the Client in respect of a breach of this Agreement shall be limited to the extent of the charges which would otherwise have been payable thereunder by the Client. Under no circumstances shall the Hotel be liable for consequential losses of any nature howsoever arising.
19. Wherever used, the term “Wedding” is deemed to include Civil Ceremonies and Civil Partnerships.
20. All prices are subject to change without notification.
21. Variations to these Standard Terms and Conditions must be agreed in writing by the Hotel, no oral representation or arrangements will be recognised.
22. This Agreement shall be governed by and construed in accordance with the laws of England and the parties hereby submit to the jurisdiction of the English courts.

I the undersigned, have read and understood the above terms and conditions and hereby agree to adhere to them for the function as detailed above.

Signed: _____

Print Name: _____

Date: _____

